



## Early Learning Educator

Each year, the Greensboro Children's Museum welcomes thousands of visitors from the Triad and beyond to learn, play, and explore together. Located in the cultural district of downtown Greensboro, children, caregivers, and teachers of all backgrounds and abilities explore the Museum's 20+ hands-on indoor and outdoor exhibits 7 days a week, including The Edible Schoolyard, a half-acre urban teaching garden, and the Outdoor Play Plaza, which features the popular 30-foot-tall XXL Neptune Climbers. For more than 20 years, GCM staff has been committed to providing safe, hands-on learning experiences for kids, teens, and adults.

The Early Learning Educator will join an enthusiastic, forward-thinking nonprofit organization with a heart for the youngest members of our community. This position will lead and coordinate programming geared specifically for families with infants, toddlers, and preschoolers.

**Reports to:** The Edible Schoolyard and Education Director

**Position Schedule:** Exempt, 40 hours per week

### Roles and Responsibilities

#### *Field Trips*

- Work with a team of educators to deliver staff-led, educational programming and facilitate child-led learning opportunities with school groups visiting the Museum
- Develop and deliver field trip curriculum to maintain relevance to best practices and PreK – 3<sup>rd</sup> grade curriculum standards

#### *Classes, Programs, and Events*

- Develop and lead weekly family-centric programming for ages 0-5
- Develop and lead weekly drop-off programming for ages 3-5
- Co-lead summer camp programming for ages 4-14
- Develop safe, play-based learning activities for our youngest visitors during special events
- Coordinate family-centric events at the Museum

#### *Training and Mentorship*

- Mentor and train assistant teachers, interns, and volunteers to be involved with programming and activities

#### *Visitor Experience*

- Greet visitors and answer questions
- Maintain a working knowledge of the Museum's mission, work, and facility to assist visitors on-site
- Facilitate opportunities for informal learning for visitors in our exhibits through guided play experiences
- Build relationships with families and foster a positive and healthy environment for their children



### **Other Duties**

Aside from the aforementioned roles and responsibilities, all GCM staff members are asked to provide assistance when needed to support the GCM team in furthering its mission of promoting learning through play. This may include but is not limited to: performing indoor and outdoor tasks to support programming, providing back-up on other GCM programming, and relationship building with guests.

### **Minimum Qualifications**

- Degree in Early Education, Special Education, Human Development, Psychology, Social Work, Counseling or related field plus 3-5 years' experience in a related setting
- Experience working with groups of children ages 0-5yrs and families
- A joyful attitude, flexible nature, and strong work ethic
- Working knowledge of effective and evidence-based early childhood instruction strategies
- Ability to work independently and communicate and collaborative in a team setting
- Ability to communicate with all children and their caregivers from a place of understanding and respect
- Experience with lesson planning

### **Preferred Qualifications**

- Bilingual (Spanish preferred)
- Social Emotional Learning Certification
- Special Needs/Inclusion Certification
- Diversity and Multiculturalism Certification
- Children's Yoga/Dance and Movement Therapy Certification

### **Physical Requirements and Working Conditions**

- Ability to work in a public facility
- Ability to work independently and make decisions
- Ability to stand, stoop, reach and bend; mobility of arms to reach, dexterity of hands to grasp and manipulate large and small objects
- Ability to read small print
- Ability to stand for long periods
- Ability to lift, push and/or pull objects up to 25 lbs
- Ability to work with and in proximity of equipment with moving mechanical parts

### **Compensation**

This is a permanent, full-time position. Compensation details will be discussed during the final stage of the interview process.

*To Apply: Please submit your resume, letter of interest, and three professional references to Stephanie Ashton at [sashton@gcmuseum.com](mailto:sashton@gcmuseum.com). No phone calls please. Open until filled.*

The Greensboro Children's Museum provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, including pregnancy, national origin, age (for those 40 years of age or over), physical or mental disability, or veteran status, or special disabled veteran, if otherwise qualified, in accordance with applicable federal laws.